

COMISSÃO DA CEDEAO

COMMISSION DE LA CEDEAO

Agence Régionale pour l'Agriculture et l'Alimentation
ARAA



ECOWAS COMMISSION

Regional Agency for Agriculture and Food
RAAF

Call for applications

Selection of a consultant for the design and development of a web portal for the Department of Agriculture, Environment and Water Resources of ECOWAS.

Reference : ARAA/BUDGET/2020/SCI/19 *α #B*
Date of publication : 19 0 AOUT 2020
Deadline for filing : 13 1 AOUT 2020
Number of years of experience : 05 years at least

I- Context

The Department of Agriculture, Environment and Natural Resources (DAERN) of ECOWAS, has as strategic objective the implementation of three (3) sectoral policies, namely (i) the agricultural policy (ECOWAP), (ii) the environmental policy (ECOWEP), and (iii) the West Africa Water Resources Policy (WAWRP). This is in order to respond coherently to the needs of West African populations while ensuring economic and social development and poverty reduction in Member States in a controlled environment and in a sustainable manner.

Within the framework of communication and visibility actions in overall support to RAAF, cross-cutting communication support is planned for the Department of Agriculture, Environment and Natural Resources (DAENR) of ECOWAS.

The ECOWAS Commission through the Regional Agency for Agriculture and Food intends to use the services of a consultant for the design and development of a web portal for the Department of Agriculture, Environment and Water Resources of ECOWAS.

II- Purpose and expected results of the mission

The overall objective of the consultation is to design and put online a dynamic web portal to present the main actions undertaken by the Department in the implementation of its sectoral policies in the areas of agriculture, environment, water and other natural resources. This portal must be receivable on all applications, including smartphones.

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The specific objectives of the consultation are as follows:

- a. Make an in-depth technical analysis of the existing system (based on the institutional communication system of the RAAF) particularly in terms of architecture, interactivity and graphic design;
- b. Propose an innovative architecture and graphic design that takes into account the usability of the interface that improves the user experience on any type of screen;
- c. Develop and put online the Department's web portal;
- d. Supporting the Department in the launch of the web portal version;
- e. Make available to the Department a manual for the use and administration of the portal; and
- f. Provide six (6) months of maintenance after the launch of the portal to ensure that it is functioning properly.

III – Qualifications, skills and experience

- hold a higher education degree (at least BAC + 3) or equivalent in the field of Information and Communication Technologies (ICT), the web and/or any other field related to ICT and web databases,
- have at least five (5) years of professional experience in IT development, website development and/or computer graphics including web content management, with three (3) references of similar assignments (development of institutional websites) in the last five (5) years in the region (provide copies of certificates of completion or contracts),
- have solid notions in terms of application/web site security, search engine referencing, as well as legal notions relating to compliance with the regulations in force, in particular regarding the protection of personal data,
- have a good knowledge of the ECOWAS Commission and its institutions,
- having worked for ECOWAS or a regional integration institution would be an asset.

IV - Language

Candidates must be fluent in one of the 3 ECOWAS working languages (French, English, Portuguese). Knowledge of a second language is an asset.

V- Application file

- A letter of expression of interest, including the availability period;
- A letter of expression of interest, including availability time;
- A recent curriculum vitae detailing professional experience and similar assignments;
- Three professional references (first and last names, current functions, functions at the time of collaboration with the Consultant, email and telephone contacts)
- Certified copy of the highest diploma;
- Copy of the certificates of work or service rendered, listed in the curriculum vitae.

Incomplete application will not be considered.

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VI- Submission of applications

Interested consultants (Consulting firms or two-person teams of consultants) are requested to produce the information demonstrating their qualifications and experience in the delivery of such services. They will have to give evidence of references of recent and/or similar services. In this respect, they are invited to submit their applications by..... 31 AOUT 2020 at 16: 00 GMT, Togo time, the latest. To the address below:

Regional Agency for Agriculture and Food
Boulevard de la Paix, 83 rue de la Pâture, Lomé, Super Taco, Togo
Telephone: +228 22 21 40 03/ 22 21 50 03.
Email: procurement.consultants@araa.org

Subject: Recruitment of a consultant for the design and development of a web portal for the Department of Agriculture, Environment and Water Resources of ECOWAS.

NB: Bid whose subject is not specified will not be considered.

VII - Selection method

The Consultant will be selected according to the qualification-based selection method as defined in the ECOWAS Code. RAAF will make a shortlist of up to 6 applicants, for the remainder of the process.

Only shortlisted applications will be contacted. RAAF reserves the right not to act on this expression of interest.

The Executive Director



SALIFOU Ousseini

