



PROJET DE SOUTIEN AU PLAN REGIONAL DE LUTTE ET DE CONTRÔLE DES MOUCHES DES FRUITS EN AFRIQUE DE L'OUEST

Concept Note



Regional workshop for 2018 campaign review and Training

Abidjan/Côte-d'Ivoire, November 12th to 14th 2018



Ce projet est cofinancé par l'Union Européenne et l'Agence Française de Développement



Projet mis en œuvre par le Consortium SOGEROM - COLEACP - BERD et le CORAF

1 Context

The Action Plan 2018-2019 of the Regional Support Project for Fruit Flies Control and Monitoring in West Africa (FFCP) planned a mango campaign evaluation workshop for November pursuant to a recommendation of the FFCP mid-term evaluation mission, which was endorsed by the third Steering Committee. This workshop will be held from 12 to 16 November 2018 in Abidjan / Côte d'Ivoire.

In the further strengthening of the synergy between the Project Coordinating unit and CORAF, this workshop will be organized jointly by CORAF and the coordination unit.

This workshop will be the framework for the Project Coordinating Unit (PCU), CORAF, the National Committees (NC) and the National Agricultural Research Systems to make the review of the 2017-2018 mango season as well as the implementation status of the 2018-2019 action plan and the necessary readjustments.

On the sidelines of this workshop, NC project managers will be trained on project management.

2 Objectives / Results

2.1 Objectives

The overall objective of the workshop is to make the review of the 2017-2018 mango season and the implementation status of the 2018-2019 action plans and to proceed if necessary to readjustment of the NC and NARS 2018-2019 plans.

The objective of the training session is to equip the NCs with the necessary capacities to implement the project in their country more efficiently and effectively. This will be specifically for participants of:

- Present the results of the past mango campaign and the implementation status of the activities planned in 2017-2018, both at regional and national level;
- Make readjustments, if necessary, of the 2017-2018 national action plans.

2.2 Results and expected outputs

Following results are expected at the end of the workshop:

- the review of the 2017-2018 mango campaign and the implementation status of the 2018-2019 action plans at both the regional and national levels are made,
- the 2018-2019 national action plans are readjusted and validated in plenary,
- project management tools are used by National Committee members,

The deliverables of the workshop are:

- A workshop report;
- A training report;
- 2018-2019 Action and Procurement Plans (PPM) readjusted.

3 Methodology

In preparation for the regional workshop, each NC and NARS team will receive a template for the review of the 2018-2019 action plans. These documents should reach the CC and CORAF for feedback before the workshop.

3.1 Organization

The meetings will take place in two stages:

3.1.1 The review workshop: November 12-14, 2017

An opening ceremony with an allocution of the various invited guests are planned.

A chairperson will be appointed to moderate the workshop. The overall coordination of the workshop will be done by the Head of the **capacity-building** component.

The workshop will alternate plenary session and group work sessions facilitated by the experts of the technical components and the administrative and financial manager.

Simultaneous translation into French and English will be provided at this workshop.

During this session, the coordinator, the representatives of the NCs and the NARS will present, the activities carried out, the difficulties encountered in the implementation of these activities and the prospects for the activities not yet carried out.

Discussions will then be held on the implementation of national activities. It will also be an opportunity to reinforce collaboration between the NARS and the NCs.

Each NC and NARS will present his 2017-2018 action plan in plenary to receive feedback and propositions for improvement from participants.

Based on propositions, readjustments will be made for a more effective and efficient implementation of the activities of the 2017-2018 plan. Each national plan should be validated at the end of the workshop so that consolidation can be done by CORAF/WECARD and PCU.

3.1.2 Training of NC members in project management: 15, 16 and 17 November 2018

National Committee Project Managers of Guinee Bissau, Nigeria and Togo will receive training in project management and resources mobilization. This session will address the following topics: Strategic and Operational Planning; and resources mobilization.

The session will be moderated by Mr. Babacar SAMB, the consultant having designed the proposed modules and moderated by the head of the Capacity Building component of the PCU.

4 Dates and location

The workshop will be held from by November, 12th to 17nd 2017 in Abidjan / Côte d'Ivoire. The exact address will be communicated by email later.

The training will be held from November, 15th to 17th 2017 in Abidjan / Côte d'Ivoire

5 Participants

- This is a technical workshop that will bring together some fifty people including:
- The members of the Project Coordination Unit,
- The members of the CORAF coordination team
- Two participants per national committee (Permanent Secretary / Project Manager **and a representative of the private sector**),
- NARS representatives (to be specified by the RA component coordinator).
- Are also invited to take part in this event:
- A representative of AFD / Guinea
- A representative of DUE / Guinea
- An ECOWAS representative: ARAA
- A representative of WAEMU,
- The PNIASAN Focal Point of Guinea
- Representatives of the Ministries of Agriculture, Science and Technology, and Guinea Trade,
- Representatives of the EU and AFD,
- Backstopping representatives of the SOGEROM-COLEACP-BERD consortium.

6 Provisional agenda

Monday, November 12, 2018: review of the implementation of the 2017-2018 action plan and review of the 2017-2018 campaign

Hour	Activities	Interveners
08H30 - 8H40	Welcome address	Excecutive Secretary NC/Guinea
08H40 - 8H50	Address of AFD/Guinea	AFD Guinea / Representative
08H50 - 09H00	Address of EUD/Guinea	DUE Guinea / Representative
09H0 - 9H10	Speech by the representative of ECOWAS	RAAF Representative
9H10 - 9H25	Opening ceremony	Ministry of Food and Agriculture /Guinea
9H25 - 9H55	Coffee break/ Family Photo	
9H55 - 10H10	Reminder of information related to the logistics of the workshop	Stanislas DIHOUE
10H10 - 10H30	Implementation status for the 2018-2019 regional action plan	Nata TRAORE
10H30 - 10H40	Conclusion and recommendation of the 3rd steering committee	Nata TRAORE
10H40 - 12H30	2017-2018 Campaign Report and Implementation status of the 2017-2018 National Action Plans	NC Representatives
12H30 - 14H00	Lunch	
14H00 - 15H30	2017-2018 Campaign Report and Implementation status of the 2017-2018 National Action Plans	NC Representatives
15H30 - 16H00	Coffee break	
16H00 - 17H30	2017-2018 Campaign Report and Implementation status of the 2017-2018 National Action Plans	Farma CISSE/ Technical Committee
17H30 - 17H45	Synthesis of the day and instructions for the following day	Stanislas DIHOUE

Tuesday, November 13, 2018: Readjustment of the 2018-2019 national action plans and exchanges on themes of interest raised

Hour	Activities	Interveners
8H30 - 8H45	Reminder of instructions for the day	Stanislas DIHOUE
8H45 - 10H30	Readjustment of 2018-2019 national action plans (group work by country)	NC Members, PCU experts, CORAF and NARS experts
10H30-11H00	Coffee break	
11H00 - 13H00	Readjustment of 2018-2019 national action plans (group work by country)	NC Members, PCU experts, CORAF and NARS experts
13H00 - 14H30	Lunch	
14H30 - 16h00	Readjustment of 2018-2019 national action plans (group work by country)	NC Members, PCU experts, CORAF and NARS experts

16H00 - 16H30	Coffee break	
16H30 - 17H30	Exchanges on themes of interest raised	NC Members, PCU experts, CORAF and NARS experts
17H30 - 17H45	Synthesis of the day and instructions for the following day	Stanislas DIHOUE

Wednesday, November 14, 2018: Presentation of the readjusted plans and Discussions on points unresolved

Hour	Activities	Interveners
8H30 - 9H00	Reminder of instructions for the day	Stanislas DIHOUE
9H00 - 11h00	Presentation of the revised 2018-2019 national action plans	NC representatives
11h00 - 11H30	Coffee break	
11h30 - 13h00	Presentation of the revised 2018-2019 national action plans	NARS representatives
13H00 - 14H30	Lunch	
14H30 - 15H00	Presentation of the revised 2018-2019 national action plans	NARS representatives
15H00 - 15H30	Monitoring the implementation of control products. The issuance of alerts and the organization to start the fight. What arrangements for the diligent removal of surveillance equipment and equipment for national laboratories	NC Members, PCU experts, CORAF and NARS experts
15H30- 16H00	Coffee break	
16H00 - 17H30	Monitoring the implementation of control products. The issuance of alerts and the organization to start the fight. What arrangements for the diligent removal of surveillance equipment and equipment for national laboratories	NC Members, PCU experts, CORAF and NARS experts
17H30 - 18H00	Evaluation and closing of the workshop	Stanislas DIHOUE

Training of National Committee members in project management.

Thursday, 15 November 2018: Strategic and Operational Planning

Day 1		
Hours	Sequence	Interveners
8H30 – 09H00	Welcome and introduction - Presentation of the training module	Babacar SAMB
09H00 – 09H45	Presentation - Planning: concepts, methods and tools	C. SCHIFFERS & B. SAMB
09H45 – 10H30	Presentation - Strategic & Operational Planning - MCL & GAR Matrix (part 1)	C. SCHIFFERS & B. SAMB
10H 30 – 10H45	Coffee break	
10H45 – 11H30	Presentation - Strategic & Operational Planning - MCL & GAR Matrix (part 2)	B. SAMB & C. SCHIFFERS
11H30 – 13H00	Group Work - LC Revision of their National Project: Completing the MCL Part 1	NC members
13H00 – 14H00	Lunch	
14H00 – 15H30	Group Work - LC Revision of their National Project - Part 1 - Pooling & Discussion	NC members
15H30-15H45	Coffee break	
15H45 - 16H30	Group Work - LC Revision of their National Project: Completing the MCL Part 2	NC members
16H30 - 17H30	Group Work - LC Revision of their National Project - Part 2 - Pooling & Discussion	NC members

Friday, 16 November 2018: Budget and Resource Planning

Day 2		
Hours	Sequence	Interveners
8H30 – 09H00	Introduction - What learning has been done? Questions?	Babacar SAMB
09H00 - 09H45	Presentation - Planning: schedule & schedule of activities	C. SCHIFFERS & B. SAMB
09H45 - 10H30	Structured Exercise - Planning - Group Work PART 1	NC members
10H 30 – 10H45	Coffee break	
10H45 – 11H30	Structured Exercise - Planning - Pooling & Discussion PART 1	NC members,
11H30 – 12H00	Structured Exercise - Planning - Group Work PART 2	NC members
12H00 – 13H00	Structured Exercise - Planning - Pooling & Discussion PART 2	NC members
13H00 – 14H00	Lunch	
14H00 – 15H00	Presentation - Operational Planning - Implementation - Budget and Resource Planning	C. SCHIFFERS & B. SAMB

15H00 – 15H30	Structured Exercise - MCL: Activities and Budget - Group Application Exercise	NC members
15H30-15H45	Coffee break	
15H45 - 16H15	Structured Exercise - MCL: Activities and Budget - Group Application Exercise	NC members
16H15 – 17H00	Structured Exercise - MCL: Activities and Budget - Pooling & Discussion	NC members
17H00 – 17H30	Conclusions & perspectives	B. SAMB & C. SCHIFFERS

Saturday, November 17, 2018: Funding Search

Day 3		
Hours	Séquence	Interveners
8H30 – 09H00	Introduction: A brief reminder of the activities of Days 1 & 2 and Presentation of the objectives of the day	B. SAMB
09H00 - 09H30	Presentation - Search for financing - Reminder of the clauses of the agreement signed between NC and ECOWAS	B. SAMB
09H30 - 10H30	Structured exercise - Review of activities carried out on national financing	NC members
10H 30 – 10H45	Coffee break	
10H45 – 11H45	Structured Exercise - Pooling & Discussion	NC members
11H45 – 12H30	Structured exercise - Group work - Directory of Projects & Programs related to the fight against fruit flies	NC members
12H30 – 13H00	Structured Exercise - Pooling & Discussion Part 1	NC members
13H00 – 14H00	Lunch	
14H00 – 14H30	Structured Exercise - Pooling & Discussion Part 2	NC members
14H30 – 15H15	Exchange & Plenary Discussion	NC members
15H15-15H30	Coffee break	
15H30 - 16H15	Conclusions, Final Recommendations & Closing	B. SAMB & C. SCHIFFERS